



Rector

March 15<sup>th</sup>, 2021

**Regulations of TU Bergakademie Freiberg (TU BAF)  
in connection with Coronavirus SARS-CoV-2/ COVID-19  
effective from March 15<sup>th</sup>, 2021**

Dear Professors,  
Dear students, employees and guests of TU Bergakademie Freiberg,

The following regulations apply at TU Bergakademie Freiberg in order to contain the COVID-19 pandemic from March 15<sup>th</sup> and until further notice:

**1. Confirmed and suspected COVID-19 Infection Cases**

Persons showing typical COVID-19 symptoms must stay home and contact a medical doctor. In the event of infection with the coronavirus or contact with infected persons, employees must immediately inform their supervisor and the Human Resources Department ([personaleinzel@zuv.tu-freiberg.de](mailto:personaleinzel@zuv.tu-freiberg.de)). If a supervisor should become aware of a case of infection among his/her colleagues/team members, please also inform the Human Resources Department in accordance with the data protection regulations. Our students are asked to contact the Students' Office ([studierendenbuero@zuv.tu-freiberg.de](mailto:studierendenbuero@zuv.tu-freiberg.de)) immediately in case they are infected with the coronavirus or if they were in contact with a confirmed infected person.

**2. Compulsory wearing of masks (FFP2 masks and medical protective masks) in all Rooms and Circulation Areas at TU BAF**

- a. Employees, students and guests of TU Bergakademie Freiberg are obliged to wear a correctly fitting face mask (FFP2 or special medical protective mask [surgery mask]) in all university buildings as well as outside of buildings on the university campus if a minimum distance of 1.5 meters cannot be maintained. The compulsory wearing of face masks applies to all rooms and general circulation areas.
- b. It is only allowed to remove the face mask in the following cases:
  - i. A minimum distance of at least 1,5 meters (2 meters are recommended) is maintained between persons in the outdoor areas,
  - ii. Persons are alone in a closed room that does not belong to circulation areas (elevators, staircases, etc.),
  - iii. Several persons stay in one room - which is regularly ventilated -, an area of at least 10 sqm is available per person and the minimum distance of 1,5 meters (2 meters are recommended) is maintained permanently.
- c. Employees who are obliged to wear face masks are to be given the opportunity to remove the face mask regularly subject to the regulations as stipulated in aforementioned points b i-iii.

**3. Priority of Mobile Work over Physical Presence at TU BAF**

- a. Supervisors are required to permit employees to perform their tasks in a mobile work capacity after conscientious evaluation. If the supervisor decides that an employee must be physically present, the Human Resources Department is to be informed about the decision by means of the form provided for this purpose.

- b. As an alternative to mobile work, tasks may be performed in the rooms of TU BAF by following the rules listed in item 2 above.
- c. Employees who cannot be sent to mobile work due to their tasks, FFP2 masks or medical protective masks are to be provided by the respective supervisor for the time of their physical presence in rooms and circulation areas of TU BAF. Face masks can be obtained from TUBAF's Occupational Safety Office ([arbeitssicherheit@zuv.tu-freiberg.de](mailto:arbeitssicherheit@zuv.tu-freiberg.de)) at a cost of 0.60 Euros per mask.
- d. The working hours for employees who are absolutely required to be physically present for the completion of their tasks should be allocated to the time span from 6:00 a.m. to 9:00 p.m. (Mondays to Fridays)<sup>1</sup>. The amendment to the service agreement on flexible working hours for non-academic staff which was concluded with the Staff Council on June 29, 2020 has been extended until June 30, 2021.

#### **4. Study and Teaching in the Summer Semester 2021<sup>2</sup>**

Teaching in the summer semester 2021 - starting on April 6, 2021 - must be available online using a digital format. Classroom teaching is intended only to a limited extent for first-year students in the summer semester (Bachelor and Diploma) and for laboratory internships and practical courses in the technical center. These offers are to be carried out in compliance with the applicable hygiene protection measures for combating the COVID-19 pandemic. They require an application from the professor who is responsible for the teaching course, an information of the Dean's offices and an approval by the Rector, if applicable represented by the Vice-Rector for Education.

In the event of a 7-day incidence rate (published by the RKI) throughout Germany and for Saxony below 35, the Rector may also approve additional classroom teaching in addition to the respective and obligatory online teaching.

For the latest information about study and teaching, please visit the Corona information page of the University at <https://tu-freiberg.de/corona>.

#### **5. Examinations of the Winter Semester 2020/ 2021<sup>3</sup>**

The examination period for the winter semester 2020/21 has been extended until April 10, 2021. Nevertheless, lectures (online) of the summer semester will start on April 6, 2021.

During the period of the prolongation (March 22, 2021 to April 10, 2021) only examinations that meet the following criteria may be scheduled:

- a. Examinations that were originally planned as attendance examinations and that were published in the central examination schedule, provided that they were not approved by the Rector due to high incidence rates for the initially planned date.
- b. Upon request and in consultation with the affected students, an examination that was cancelled or previously published as rescheduled examination may be approved by the Rector for the extended examination period. The new examination date (within the extended examination period) should be reported to the student office at least 2 weeks in advance. The students are to

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<sup>1</sup> The flextime framework applies at the University Library as follows: Monday to Friday 6:00 a.m. to 9:00 p.m., Saturday 9:30 a.m. to 6:30 p.m.

<sup>2</sup> Resolution of the Senate of the Technische Universität Bergakademie Freiberg on March 4<sup>th</sup>, 2021

<sup>3</sup> See footnote 2

be informed about the new examination date immediately by the examiners. The request must be made by the professor who is responsible for the examination.

- c. The students are to be informed about the rescheduled examination date preferably 3 days before the published examination date.
- d. If examinations cannot be replaced by digital formats and are essential for the further course of studies, they may take place as attendance examinations until April 10, 2021 provided that students take a guided and supervised self-test on COVID-19 on the day of the examination, which results negatively. The attendance examination is subject to the following conditions:
  - i. Special hygiene conditions according to the hygiene concept are observed and the number of persons (including examiners and supervisors) in the same room does not exceed 8 (eight) persons during the entire examination or
  - ii. special hygiene conditions according to the hygiene concept are observed and the weekly incidence rate in Saxony three days before the time of the examination is  $\leq 50$ .
  - iii. The examination requires approval by the Dean of the Faculty, if the incidence rate for Saxony (published by the [Robert Koch Institute](#)) reaches a value of  $> 50$  three days before the examination date.
  - iv. The examination requires the approval of the Rector, if the incidence rate for Saxony (published by the [Robert Koch Institute](#)) reaches a value of  $> 60$  three days before the examination date.
  - v. In case the examination is not approved as an attendance examination, it must be rescheduled unless the examiners and examinees agree on another approved examination format.
- e. If written examinations are taken using digital formats, e.g. using the examination platform "[OPAL Exam](#)", and the examination monitoring and/or assessment tool is used for this purpose, the regulation of the Rector's circular letter PB/03/2011 on anonymity for written examinations will be suspended for the winter semester 2020/21 and the summer semester 2021. The same applies to oral examinations.
- f. Replacement examinations are proposed by the responsible examination committees at the request of the person responsible for the module. They require the approval of the Rectorate. The Rectorate has authorized the Vice-Rector Education to assign corresponding approvals.
- g. Reference is made to the regulations for examination deadlines, their recognition as well as regulations for classroom teaching as decided by the Senate on January 26, 2021/ March 4, 2021 ([Examinations](#)).

## 6. University Sports Department

Events of the university sports department as well as cultural events are suspended until further notice.

## 7. University Library

The University Library is closed as a venue for learning, although lending will remain possible as before. Media from the library's stock can be lent after placing an advance order by e-mail or telephone, stating the shelfmark, title and location. The media can then be collected from Monday to

Friday between 8.00 a.m. and 12.00 p.m. (noon). Please also refer to the [information](#) published on the library's website.

## 8. Visitors

Visits from persons who are not members of the university are to be kept to an absolute minimum. The hygiene regulations of TU BAF must be followed strictly. It is only allowed to receive more than two persons in the rooms of the university after prior approval by the Dean. It is only allowed to receive more than 4 (four) persons in the rooms of TU BAF upon the approval by the Rector/Chancellor.

## 9. Business Trips

Business trips are to be limited to what is absolutely necessary. During business trips, the hygiene rules of TU Bergakademie Freiberg must be followed during the entire trip, i.e. also after the arrival at the travel destination. Business trips to foreign countries require the approval and order of the Rector or the Chancellor. All business trips within Germany require the approval and order of the Dean/ Head of the structural unit. Unauthorised business trips are not accountable as such (i.e. the actual costs cannot be claimed) and are at your own risk.

## 10. Additional Information to be observed

The general regulations on the physical presence on the campus as well as in the buildings of the university (distance, ventilation and hygiene regulations, etc.) are still to be followed. Please refer to the hygiene concept of the TU Bergakademie Freiberg.

Students will find further information on teaching on the corona-related website "[Information for International Students](#)". Teachers will find out more about teaching on our corona-related website "[Information for staff in teaching and research](#)".

The **regulations of the Free State of Saxony (Freistaat Sachsen)** and the **District of Central Saxony (Landkreis Mittelsachsen)** as well as individual directives of the authorities are to be observed.

**Supervisors** must instruct their staff on the rules of occupational safety and health. The employees of the administrative department "[Occupational Safety](#)" are available to provide support and guidance.

Please also refer to the information and courses offered by our university health management, which is available at <https://tu-freiberg.de/gesundheitsmanagement>.

This information sheet will be updated as necessary.

Sincerely yours – and stay healthy!

**The Rector**