

## Terms of use for the Carrels

- two rooms with 6 individual workstations each are available for scientific work on the 3rd floor (period of use: max. 31 days)
- The library's user regulations govern the basic terms of use and are supplemented by the following points:
- media from the University Library collection must be borrowed before using them in the Carrel
- non-lending collection (reading room copies, newspapers, journals, reserve book collection) may be used in the Carrel, but must be returned to the book trolleys in the reading room every day
- No consumption or storage of food, snacks or drinks
- library staff are permitted to remove unauthorised objects in the carrel
- a lockable container for storing work materials can be rented for each workplace (please note separate usage instructions)
- at the end of use the workplace must be tidied up and left in a clean condition
- Only technical devices for scientific work are authorised for connection
- the University Library accepts no liability for your work materials in the Carrel
- your right to use the carrel may be withdrawn if the terms of use are not followed
- If the space remains unused despite being booked, the right of use will be withdrawn and the workstation cleared by the library staff
- Furniture and technology may not be removed from the room

## Booking

- Booking request or cancellation via online booking system: <https://auth.anny.eu/login/sso> (address: tu-freiberg.de / Shibboleth-Authenticaton with Uni-LogIn)
- Student/employee ID card is valid as an access card and is authorised by the University Library for the relevant period
- Simultaneous booking of several workstations by one person is not permitted, Bookings are not transferable
- Booking request will be answered within 1-4 days
- Keys for optional containers can be picked up at the information desk on the 1st floor after booking confirmation

