

## Terms of use for the Carrels

- two rooms with 6 individual workstations each are available on the 3rd floor
- workplaces for students who are writing their thesis (proof must be provided)
- media from the University Library collection must be borrowed before using them in the Carrel
- non-lending collection (reading room copies, newspapers, journals, reserve book collection) may be used in the Carrel, but must be returned to the book trolleys in the reading room every day
- no consumption or storage of food, snacks or drinks permitted
- library staff are permitted to remove unauthorised objects in the carrel
- a lockable container for storing work materials can be rented for each workplace (please note separate usage instructions)
- at the end of use the workplace must be tidied up and left in a clean condition
- the University Library accepts no liability for your work materials in the Carrel
- your right to use the carrel may be withdrawn if the terms of use are not followed
- if the workplace is not used for more than 4 weeks, the library will withdraw the right of use and the will be cleared by the library staff

## Registration and allocation

- registration in person at the information desk on the 1st floor or by e-mail to [auskunft@ub.tu-freiberg.de](mailto:auskunft@ub.tu-freiberg.de)
- period of use: 1 semester (until end of March or end of September)
- not renewable – registration possible for the following semester
- when there are more applicants than seats, they are allocated by lottery
- student card will be unlocked as the access card for the relevant period
- if the workplace is no longer needed before the end of the semester, it must be reported to the information desk on the 1st floor or by e-mail to [auskunft@ub.tu-freiberg.de](mailto:auskunft@ub.tu-freiberg.de)